

Joyful Motivated Learners

Earnest Thoughtful Citizens

Annual School Plan 2024 - 2025

Annual School Plan 2024-2025

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I. Major Concerns 2024-2025

1. Learning and Teaching

Empowering our students to be committed self-directed learners

Briefly list the feedback and follow-up actions from the previous school year:

- Follow up on ESR: encourage students to ask question about their learning and curriculum mapping of PSHE KLA
- Address learner diversity of students
- Reduce the pressure of students in handling assignments

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
<ul style="list-style-type: none"> • Students are confident and motivated in learning 	<ul style="list-style-type: none"> • Engagement of QSIP of CUHK to enhance DI strategies of teachers and application of DI I pedagogy <ul style="list-style-type: none"> - three subject departments will engage in exploring DI pedagogy as seed departments - SD sessions on DI pedagogy are provided to all teachers - All teachers try out DI strategies in their lessons - Application of DI strategies is a focus of lesson observation 	<ul style="list-style-type: none"> • The three seed departments find that the support of QSIP have empowered their department to address learning diversity. • 80% of teachers find that the Staff Development sessions provided by CUHK deepen their understanding on DI strategies. • 80% of teachers have applied DI strategies regularly in their lessons. • 70% of students agree that teachers address their learning needs. 	<ul style="list-style-type: none"> • Relevant surveys • Evaluation meetings of seed departments • Feedback from QSIP (CUHK) • Reflection from teachers and students • Lesson observation (appraisal and peer lesson) 	<ul style="list-style-type: none"> • Throughout the year 	<ul style="list-style-type: none"> • Learning and Teaching Advancement Team, • Staff Development Team • Subject departments • Teachers and students 	<ul style="list-style-type: none"> • Financial resources of engagement QSIP of CUHK • Time for meeting, Staff Development and evaluation with the service provider • Appropriate surveys

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
	<ul style="list-style-type: none"> • Conducting curriculum mapping in PSHE KLA in S1 to S3 • To ensure the full coverage of the PSHE curriculum by different subjects including the newly introduced CES 	<ul style="list-style-type: none"> • Curriculum mapping meeting(s) is(are) conducted by subject departments under PSHE. • The PSHE curriculum are fully covered in S1 to S3. 	<ul style="list-style-type: none"> • Meeting minutes • Mapping report • Reflection of teachers • Evaluation meetings of subject departments 	<ul style="list-style-type: none"> • At the beginning of the school year • Throughout the year 	<ul style="list-style-type: none"> • PSHE coordinators • PSHE subject department heads • Teachers 	<ul style="list-style-type: none"> • Resources for CES • Time for collaborative lesson preparation for CES teachers

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Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
	<ul style="list-style-type: none"> • Opportunities are provided for students to address their learning needs/ strengthen their abilities and engage in self-directed learning <ul style="list-style-type: none"> - Students understand their learning needs through feedback of teachers and peers, and self-reflection - Students are ready to raise questions/ seek help about their learning - A wide variety of extended learning activities are provided for students to explore their interest/ further enhance strength 	<ul style="list-style-type: none"> • 70% of students express that they have fun when learning different subjects and they are interested in learning about different subjects. • 70% of students agree that teachers' feedback helps them improve. • 70% of students agree that peer feedback helps them improve. • 70% of students are confident in learning. • 70% of students have taken initiatives to seek help concerning learning like seeking advice form teachers/ parents/ peers and online resources. • 70% of students have taken part in extended learning activities and agree that these activities are beneficial to their learning/ growth. 	<ul style="list-style-type: none"> • APASO Learning and Teaching (Learning Motivation – Intrinsic) • APASO Learning and Teaching (Teaching - Teacher Support) • School-based surveys • Reflection of students • Observation of teachers 	<ul style="list-style-type: none"> • Throughout the year 	<ul style="list-style-type: none"> • Learning and Teaching Advancement Team • KLA coordinators, department/ team heads • Extended Learning Coordinating Teams • SAAT • Teachers and students 	<ul style="list-style-type: none"> • Time for conducting surveys • Coordination of teams/ departments • Reflection guidelines for students • Time for reflection • Time for teacher-student interaction

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
<ul style="list-style-type: none"> Creating time and space for students to engage in learning activities 	<ul style="list-style-type: none"> Better coordination of assignments 	<ul style="list-style-type: none"> Majority of the KLAs are able to arrange suitable amount of assignments to cater for the needs of students. 70% of students express that the amount of assignment is appropriate. 70% of parents agree that the amount of assignment is appropriate. 70% of students are confident in handling their assignments. 	<ul style="list-style-type: none"> Reflection from teachers and students APASO Learning and Teaching (Homework – No negative emotion) 	<ul style="list-style-type: none"> Throughout the year 	<ul style="list-style-type: none"> Teachers under different KLAs Teachers and students 	<ul style="list-style-type: none"> Common time for discussion

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Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
	<ul style="list-style-type: none"> • Exploration of different ways/ formats of assessment 	<ul style="list-style-type: none"> • 80% of teachers have engaged in exploration of/ refinement of new assessment methods. • 70% of students agree that the assessment methods help them evaluate their learning. • 70% of students agree that the format of assessment is appropriate. • 70% of parents agree that the format of assessment is appropriate. 	<ul style="list-style-type: none"> • Surveys • Teachers’ reflection • Student feedback • Parent feedback 	<ul style="list-style-type: none"> • Throughout the year 	<ul style="list-style-type: none"> • Learning and Teaching Advancement Team • KLA coordinators • Department heads • Teachers 	<ul style="list-style-type: none"> • Time for consultation and discussion

2. Student Quality Development

Grooming our students to be joyful motivated learners and earnest thoughtful citizens

Briefly list the feedback and follow-up actions from the previous school year:

- Follow up on ESR: Aligning the efforts of school-based national security education with the curriculum framework of the National Security Framework issued by EDB
- While values education is to be stressed and incorporated into school curriculum and student activities to help students form positive values as routine, mental well-being of students stressing forming positive outlook will be set as an independent focus. The enhancement of information literacy and cultivation of entrepreneurial spirit will be coordinated by the respective teams.
- Deepening the sense of identity as member of a community/ society/ country/world

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
<ul style="list-style-type: none"> • Students have a stronger identity of students as a member of community (society/ country/ world) 	<ul style="list-style-type: none"> • Deepening students' understanding of the development of China and the Chinese culture <ul style="list-style-type: none"> - Aligning the efforts of school-based national security education with the curriculum framework of the National Security Framework issued by EDB - Providing opportunities for students to have a deeper understanding on the development of China/ Chinese culture through direct experiences 	<ul style="list-style-type: none"> • The curriculum framework of the National Security Education is covered by the activities/ curriculum of the school. • At least two trips to Mainland China in addition to the CS tour and two experiential activities are organised during the year and 75% of students agree that the trips help them acquire a better understanding on the development of China/ Chinese culture • At least one exchange activity is organised for the students with students of the Sister School and 70% of participants find 	<ul style="list-style-type: none"> • Evaluation meetings/ inspection of documents • Reflection/ evaluation of students and teachers • Observation of teachers • APASO • Feedback from the Sister School 	<ul style="list-style-type: none"> • Throughout the year 	<ul style="list-style-type: none"> • National Security Education Coordinating Core Team • Departments/ Team Heads Department • Sister Schools coordinators • Staff Development Team • Teachers and students 	<ul style="list-style-type: none"> • Availability of suitable service providers and programmes, financial resources

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
	<ul style="list-style-type: none"> - Providing opportunities for students to exchange with students of Sister School/ students of Mainland China - Organising activities to deepen the understanding of staff members on the development of China/ Chinese culture 	<ul style="list-style-type: none"> • that they have a better understanding of China/ Chinese culture. • 80% of teachers find that they have a better understanding on the development of China/ Chinese culture through participating in different activities throughout the year. 				
	<ul style="list-style-type: none"> • Strengthening one's sense of responsibility in family, community and country <ul style="list-style-type: none"> - Empowering students to reflect on their roles in their families, community, society and country whenever opportunities arise 	<ul style="list-style-type: none"> • 75% of students think that they have a positive role to play in their family, community, society/country. 	<ul style="list-style-type: none"> • Reflection of students • Observation of teachers • Observation of family members 	<ul style="list-style-type: none"> • Throughout the year 	<ul style="list-style-type: none"> • Department/ Team Heads • Teachers and students 	<ul style="list-style-type: none"> • Appropriate reflection guidelines • Appropriate surveys • Time for reflection

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
<ul style="list-style-type: none"> Enhancing the mental well-being of students 	<ul style="list-style-type: none"> Raising awareness of students and staff on the importance of mental well-being and responding to it <ul style="list-style-type: none"> Whole school effort to conduct developmental activities to form positive outlook and address mental well-being of oneself (adversity and pressure) 	<ul style="list-style-type: none"> 80% of students agree that it is important to enhance one's mental being. 80% of students agree that they have joined enhancing mental well-being activities and found the activities useful to cope with pressure/ adversity/ positive outlook). 	<ul style="list-style-type: none"> Survey Reflection of students Observation of teachers Evaluation meetings APASO 	<ul style="list-style-type: none"> Throughout the year 	<ul style="list-style-type: none"> Counselling Team Department/ Team Heads Teachers and students 	<ul style="list-style-type: none"> Financial resources Appropriate service providers
	<ul style="list-style-type: none"> Holding mental well-being ambassador programme 	<ul style="list-style-type: none"> 80% of participants find the programme enhance their own mental well-being. 80% of students agree that they have taken initiatives to help their schoolmates cultivate a positive outlook of life/ care for their own mental well-being. 	<ul style="list-style-type: none"> Programme evaluation Reflection of mental well-being ambassadors Observation of teachers 	<ul style="list-style-type: none"> Throughout the year 	<ul style="list-style-type: none"> Counselling Team Teachers and students concerned 	<ul style="list-style-type: none"> Appropriate training for mental well-being ambassadors

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
	<ul style="list-style-type: none"> - Engaging professionals to provide support to students/families in need - Holding case conferences among parents, professionals and teachers to ensure the support provided is well-coordinated. - Arranging activities to help teachers deepen their understanding on issues related to mental being of students 	<ul style="list-style-type: none"> • 70% of students concerned find the service helpful in enhancing their mental well-being. • 70% of families concerned find the service helping for their children/ families. • 80% of teachers concerned find the case conference helpful in fine-tuning their teaching strategies for the students concerned. • 70% of teachers find the programme helpful in equipping them to address the mental well-being of students. 	<ul style="list-style-type: none"> • Feedback from students and families concerned • Feedback from the professionals • Feedback from teachers • Evaluation surveys 	<ul style="list-style-type: none"> • Throughout the Year • After the SD activities 	<ul style="list-style-type: none"> • Teacher-in-charge of the services • SENCO • Counselling Mistress • Teachers and students • SDT • Teachers concerned 	<ul style="list-style-type: none"> • Availability of suitable speakers • Appropriate programme

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
	<ul style="list-style-type: none"> • Building a supportive environment at home (parent education) <ul style="list-style-type: none"> - Empowering parents to accompany their children on their growth journey through talks, workshops and parent-child activities - Strengthening home-school cooperation through teacher-parent communication 	<ul style="list-style-type: none"> • 70% of participants find that the programmes conducive to the building of parent-child relationship/ help them understand their children/youth better. • 70% of teachers agree that they have actively contact parents and the teacher-parent communication facilitate the growth of students. • 70% of parents agree that they have actively contact teachers and the teacher-parent communication facilitate the growth of students. 	<ul style="list-style-type: none"> • Surveys • Reflection/ evaluation from participants • Surveys 	<ul style="list-style-type: none"> • Throughout the year • Throughout the year 	<ul style="list-style-type: none"> • Parent Education Team, • PTA • Parents and students • Home Teachers • Coordinating Team • All teachers • Parents 	<ul style="list-style-type: none"> • Time for parents to participate, additional financial resources • Time for parent-teacher communication

3. Administration

Providing a supportive and joyful learning and working environment for the Sacred Heart community

Briefly list the feedback and follow-up actions from the previous school year:

- Some current projects like the School History Research and Heritage Corner Renovation, Cambodian Outreach Project and upgrading school facilities/ simplifying administration procedures will be continued
- Resources reallocation aiming at enhancing learning and teaching/ mental well-being of the members of Sacred Heart community will be explored.

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
<ul style="list-style-type: none"> • Enhancing collaboration among all staff 	<ul style="list-style-type: none"> • Fine-tuning procedures for administrative work and school documents according to the latest guidelines from the EDB <ul style="list-style-type: none"> - Revising procedures and documents for procurement and hiring in accordance with suggestions from the EDB - Fine-tuning of administrative procedures for student activities 	<ul style="list-style-type: none"> • Updated procedures and documents in use by all staff for procurement and hiring of tutors/coaches/instructors • Administrative procedures for student activities being simplified or made more efficient 	<ul style="list-style-type: none"> • Revised procedures and documents in smooth operation • Observation • Observation • Feedback from teacher advisers and school office staff 	<ul style="list-style-type: none"> • September 2024 and throughout the school year • Throughout the year 	<ul style="list-style-type: none"> • School Finance Team • Administration Core Team 	<ul style="list-style-type: none"> • Revised procedures and documents

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
<ul style="list-style-type: none"> Strengthening the sense of belonging to the school 	<ul style="list-style-type: none"> Continuing the School History Project Collecting artefacts and school history Renovating the School Heritage Corner Sustaining the outreach project in Cambodia 	<ul style="list-style-type: none"> Artefacts being collected from alumnae Research targeting different sources and documents on school history being made Renovation of the School Heritage Corner being in progress At least one activity is organised for students to engage in the outreach service. 75% of the participants find the service meaningful. 75% of participants find the service contributing to their personal growth. 	<ul style="list-style-type: none"> Evaluation report Artefacts collected Materials gathered from research New School Heritage Corner being established Reflection, observation, evaluation report 	<ul style="list-style-type: none"> Throughout the year 	<ul style="list-style-type: none"> School History Project Team School History Project Team Extended Learning Coordination Team, Community Service Coordinating Team 	<ul style="list-style-type: none"> Artefacts collected from donors Time and space for document search

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
<ul style="list-style-type: none"> Re-examining resources allocation 	<ul style="list-style-type: none"> Organising programmes addressing the mental and physical well-being of teachers Exploring possibilities of revitalising rooms for new purposes 	<ul style="list-style-type: none"> Staff well-being programmes on strengthening mental and physical health being held twice 75% of participants find the well-being programmes useful. Use of special rooms being reviewed and rooms for possible conversion being identified Plans for room conversion being made 	<ul style="list-style-type: none"> Surveys Evaluation report 	<ul style="list-style-type: none"> Throughout the year 	<ul style="list-style-type: none"> Staff Development Team, Staff Welfare Team Administration Core Team, School Maintenance and Repair Team 	

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
<ul style="list-style-type: none"> Upgrading campus facilities 	<ul style="list-style-type: none"> Improving school facilities for the welfare of teachers and students <ul style="list-style-type: none"> Installing interactive panels in classrooms Providing a clean and safe environment for the Sacred Heart community <ul style="list-style-type: none"> Carrying out regular cleaning of school campus Refurbishment of classrooms/ school facilities 	<ul style="list-style-type: none"> Interactive panels being installed in all classrooms in the classroom block and ready for use by September 2025 Big scale campus cleaning being carried out on a regular basis Maintenance work being done to repair and refurbish classroom and school facilities 	<ul style="list-style-type: none"> Progress report Evaluation report Evaluation report 	<ul style="list-style-type: none"> Throughout the year Throughout the year 	<ul style="list-style-type: none"> Classroom Renovation Group Administration Core Team, School Office Administration Core Team, School Maintenance and Repair Team 	<ul style="list-style-type: none"> Financial resources for interactive panels (QEF)

II. Financial Budget (as at 31 August 2024)

<u>BUDGET SUMMARY FOR 2024-2025</u>		
CODE	PROGRAMME ITEM	TOTAL ALLOCATION (HK\$)
A01-A08	Premises	2,808,040.00
A09-A20	Administration	4,969,968.80
C01-C24	Curriculum	2,569,729.00
P01-P35	Pastoral Care	4,603,576.00
S01-S04	School Improvement Projects	2,924,642.60
	Total	17,875,956.40

III. Plan for Use of Special Grants (as at 31 August 2024)

1. Capacity Enhancement Grant (CEG)

Estimated Total Expenses: HK\$ 233,800.00

Task Areas:

1. Improving the language proficiency of junior students
2. Enhancing teaching and learning effectiveness in Chinese writing

Areas of concern	Implementation Plan	Benefits Anticipated	Schedule	Resources Required (HK\$)	Performance Indicators	Areas of concern
1. Improving the academic performance of junior students in the core subjects	<ul style="list-style-type: none"> ✧ Offering remedial classes for students who are weak in English Language, Chinese Language and Mathematics 	<ul style="list-style-type: none"> ✧ Students will clarify their misconceptions in English grammar, improve their awareness of parts of speech and correct spelling. ✧ Students' foundation in Chinese Language will be improved through training on writing skills and comprehension skills. ✧ Students will get improvement in Mathematics through exercises, graded learning materials and past paper 	Throughout the school year from September 2024 to July 2025	219,800.00	<ul style="list-style-type: none"> ✧ Average attendance rate at 80% ✧ Students showing improvement and greater commitment to their learning throughout the programme ✧ Subject teachers' observation on participating students being positive 	<ul style="list-style-type: none"> ✧ Attendance records ✧ Assessment records ✧ Evaluation reports from tutors ✧ Observation from subject teachers

Areas of concern	Implementation Plan	Benefits Anticipated	Schedule	Resources Required (HK\$)	Performance Indicators	Areas of concern
2. Enhancing teaching and learning effectiveness in Chinese writing	<ul style="list-style-type: none"> ✧ Promoting teacher development through co-planning of lessons under professional guidance ✧ Providing enhancement and enrichment classes for students to enhance and consolidate their writing skills 	<ul style="list-style-type: none"> ✧ The bridging between the curriculum and pedagogy in junior and senior Chinese writing will improve. ✧ Students' writing skills, including the ability to construct their ideas, will be strengthened. 	Throughout the school year from September 2024 to July 2025	14,000.00	<ul style="list-style-type: none"> ✧ Assessments show improvement in writing skills. ✧ Subject teachers find the programme content useful for daily teaching 	<ul style="list-style-type: none"> ✧ Pre-tests and post-tests for students to observe their progress ✧ Feedback from students and teachers

2. Diversity Learning Grant (DLG)

Balance Carried Forward: HK\$203346.12

Estimated Total Expenses: HK\$ 155700.00

The following programmes are adopted with the support of Diversity Learning Grant (DLG) from the Education Bureau:

DLG-funded Programme(s)	Strategies & benefits anticipated (e.g. in what way diverse learning needs of students are catered for)	Tentative Programmes	Duration of the programme / course	Target students	Estimated number of students involved in the school year 2024-2025	Evaluation of student learning / success indicators	Estimated Expenses (HK\$)	Teacher-in-charge
English Language Pull-out Programme	<p>Immersing students in the world of digital journalism and experience a real working newsroom at SCMP.</p> <p>Students can learn market research skills and create a relevant original podcast episode.</p>	SCMP Creating a Podcast	6 sessions (12 hours)	S4 - S5	10	<p>90% of the students can develop their communication skills and market research skills.</p> <p>90% of the students can continue the practice of precise fact-checking when delivering information in public.</p>	30,000.00	English Language Department and AoL & Gifted Education Team

DLG-funded Programme(s)	Strategies & benefits anticipated (e.g. in what way diverse learning needs of students are catered for)	Tentative Programmes	Duration of the programme / course	Target students	Estimated number of students involved in the school year 2024-2025	Evaluation of student learning / success indicators	Estimated Expenses (HK\$)	Teacher-in-charge
Chinese Language Pull-out Programme	Organising the Chinese Language pull-out programme 'Chinese Poetry Writing Workshop' which enables students to develop their ability to write contemporary Chinese poetic styles and themes	Chinese Poetry Writing Workshop	4 sessions (6 hours)	S4 - S5	20	90% of Students can apply the skills learned in class to write complete poems and 50% of students participate in related competitions	8,000.00	Chinese Department & AoL & Gifted Education Team
Mathematics Pull-out Programme	Organising Mathematics Pull-out Programme which enables gifted students to learn beyond classrooms and apply the knowledge of Mathematics through competitions and lessons by tertiary institutions which can train students' problem-solving and creative ability	Mathematics Enrichment Programme	13 sessions (13 hours)	S4	10	80% of the participants are able to apply what they have learnt in the programme to competitions	5,000.00	Mathematics Department & AoL & Gifted Education Team

DLG-funded Programme(s)	Strategies & benefits anticipated (e.g. in what way diverse learning needs of students are catered for)	Tentative Programmes	Duration of the programme / course	Target students	Estimated number of students involved in the school year 2024-2025	Evaluation of student learning / success indicators	Estimated Expenses (HK\$)	Teacher-in-charge
Mathematics Pull-out Programme	Joining pull-out programme organized by HKUST which enables gifted students to learn beyond DSE syllabus	HKUST Dual Program	16 sessions (48 hours)	S4-S5	2	80% of the participants are able to apply what they have learnt in the programme	8,000.00	
Mathematics Pull-out Programme	Joining pull-out programme organized by CUHK which enables gifted students to learn beyond DSE syllabus	CUHK Enrichment Mathematics for Young Mathematics Talents	9 sessions (5 hours)	S4-S5	2	80% of the participants are able to apply what they have learnt in the programme	5,000.00	
Science Pull-out Programme (Biology)	Organising Biology Pull-out Programme which enables students to apply the knowledge of Biology and to learn about forensic science/gene replication/epigenetics through the study of DNA	Genetic engineering-DNA and Protein Stream	2 sessions (12 hours)	S4 – S5	12	80% of the participants are able to learn genetic studies through theoretical courses, hands-on experiments and group discussions	19,200.00	Biology Department & AoL & Gifted Education Team

DLG-funded Programme(s)	Strategies & benefits anticipated (e.g. in what way diverse learning needs of students are catered for)	Tentative Programmes	Duration of the programme / course	Target students	Estimated number of students involved in the school year 2024-2025	Evaluation of student learning / success indicators	Estimated Expenses (HK\$)	Teacher-in-charge
Science Pull-out Programme (Biology)	Pull-out programme organized by HKUST which enables gifted students to learn beyond DSE syllabus	HKUST Dual Program	16 sessions (48 hours)	S4 – S5	2	80% of the participants are able to apply what they have learnt in the programme	5,000.00	
PSHE Enrichment Programme	Learning about traditional Chinese architectural designs and culture. Understand the social and urban transformation of Hong Kong	The story of Kowloon Walled City	1 session (3 hours)	S4 – S5	15	90% of students reflect on the implications of urban development and renewal, discussing how the legacy of the Walled City influences contemporary views on community and identity	5,000.00	CS Department & AoL & Gifted Education Team

DLG-funded Programme(s)	Strategies & benefits anticipated (e.g. in what way diverse learning needs of students are catered for)	Tentative Programmes	Duration of the programme / course	Target students	Estimated number of students involved in the school year 2024-2025	Evaluation of student learning / success indicators	Estimated Expenses (HK\$)	Teacher-in-charge
Aesthetic Enrichment Programme	Understanding and appreciate the traditional Chinese art and benefit from mindfulness	Art and craft workshops about Han Tribe and Chinese classical calligraphy	1 session (1.5 hours)	S4 – S5	30	80% of the participants are able to demonstrate an appreciative attitude in the beauty of Chinese classical calligraphy	2,100.00	Visual Arts Department and AoL & Gifted Education Team
Local or Overseas Learning/ Exchange Programmes	Subsidising registration fees for overseas learning/ exchange programmes for exceptionally gifted students	Local or overseas online programmes	10 days	S4 – S5	10	80% of the participants reflect their learning outcomes with presentations or reports	53,400.00	AoL & Gifted Education Team
Leadership Training Programme	Organising a workshop on English public speaking for student leaders so that they are better prepared to write and deliver speeches confidently	English Public Speaking Training for Student Leaders	6 sessions (6 hours)	S4 – S6	28	80% of the participants are able to write and deliver a 5-min speech in the workshop	15,000.00	AoL & Gifted Education Team

3. Learning Support Grant (LSG)

Income

Item		Amount (HK\$)
Surplus allowed to be retained at the end of last school year (i.e. as at 31st August)	(a)	253,293.71
The 1st allotment in the 2024-2025 school year	(b)	310,733.00
Estimated amount of the 2nd allotment in the 2024-2025 school year	(c)	260,000.00
Total income (d) = (a) + (b) + (c)		824,026.71

Expenditure

Item		Amount (HK\$)
Employing additional full-time and/ or part-time teachers		0.00
Employing additional TAs		0.00
Hiring of professional services		375,000.00
Purchasing teaching resources and aids		5,000.00
Organising programmes on learning or inclusive culture, conducting school-based teacher training programmes and organising home-school co-operation activities		200,000.00
Total expenditure (e)		580,000.00

Balance

Item		Amount (HK\$)
Estimated accumulated surplus by the end of this school year (f) = (d) – (e)		244,026.71

4. Life-wide Learning Grant

Estimated Total Expenses: HK\$2,386,653

Category 1: To organise / participate in life-wide learning activities

No.	Brief Description and Objective of the Activity	Domain	Date	Target Students		Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (HK\$)	Essential Learning Experiences				
				Level	Estimated Number of Participants			I	V	P	C	S
1.1	Local Activities: To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes											
1	Voluntary Services To provide the chance for the students to serve the needy in the community through art	Visual Arts	First term	S3 – S5	20	Observation & Documentation Student Reflections	3,000.00			Y		Y
2	Workshops and talks by artists on creativity and skills training To widen students' horizon in different aspects of art To provide the art skills training for the students	Visual Arts	Second term	S1 – S5	50	Observation & Documentation Student Reflections Learning Artifacts	18,000.00			Y		
3	Extended learning in Art To widen students' horizon in different aspects of art To provide students with the enjoyment of art	Visual Arts	Whole Year	S1 – S5	100	Observation & Documentation Student Reflections Learning Artifacts	20,000.00			Y		

No.	Brief Description and Objective of the Activity	Domain	Date	Target Students		Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (HK\$)	Essential Learning Experiences				
				Level	Estimated Number of Participants			I	V	P	C	S
4	<p>美荷樓實地考察</p> <p>To in-depth understanding of the development history of public housing estates in Hong Kong as well as extends to moral and emotional education</p>	Chinese Language	Feb 2025 – Apr 2025	S2	180	<p>Student Reflections</p> <p>Performance Assessment</p>	17,000.00	Y				
5	<p>Inter-school competition fee</p> <p>To encourage more students to participate in off-campus competitions to broaden their horizons</p>	Chinese Language	Whole Year	S1 – S5	20	<p>Student Reflections</p> <p>Portfolios</p>	1,063.00	Y				
6	<p>Regular Training for Chinese Debating Club members and Advanced Training for Interschool Debate competitions by instructor</p> <p>To learn about the basic and advanced skills on the preparation and participation in interschool debating matches, which include data research, drafting of speeches, speech delivery and instant rebuttals etc.</p>	Chinese Language	Whole Year	S1 – S5	300	<p>Student Reflections</p> <p>Performance Assessment</p>	116,550.00	Y				

No.	Brief Description and Objective of the Activity	Domain	Date	Target Students		Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (HK\$)	Essential Learning Experiences				
				Level	Estimated Number of Participants			I	V	P	C	S
7	Publication of students' articles To publish a book on S6 students' writing	Chinese Literature	Mid – Jul 2025	S1 – S6	9	Performance Assessment	14,000.00	Y				
8	文學散步 Co-curricular activity for students to understand more on the development of HK Chinese Literature	Chinese Literature	Oct – Nov 2024	S4 – S6 C.Lit students	at most 35	Student Reflections	5,000.00	Y				
9	Happy Moments of Sacred Heartists To organise different activities concerning the mental well-being of students. Help students to establish a healthy life style	Homeroom Teachers Board Core Team	Whole Year	S1 – S6	All students	Observation & Documentation Student Reflections	100,000.00		Y	Y		
10	IT-related competitions To provide students with opportunities to participate in IT-related competitions so that they will become joyful motivated learners in the ever-changing world of science and technology	Computer	Whole Year	S4 and S5	5	Performance Assessment	10,000.00	Y	Y			

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No.	Brief Description and Objective of the Activity	Domain	Date	Target Students		Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (HK\$)	Essential Learning Experiences				
				Level	Estimated Number of Participants			I	V	P	C	S
11	Schools Dance Festival To enhance students' interest in dancing through representing the school in the 61st Schools Dance Festival	Dance	Jan – Mar 2025	S1 – S5	49	Survey Post-event Evaluation Meetings Observation & Documentation	23,710.00		Y	Y		
12	Inter-class Dance Competition To offer students on stage dance performance experience and apply skills and techniques learnt during dance class	Dance	Jan – Mar 2025	S1 – S6	50	Survey Post-event Evaluation Meetings Observation & Documentation Performance Assessment	10,200.00		Y	Y		
13	Dance Course To enhance students' interest in dancing and improve the quality of their movements	Dance	Jan – Mar 2025	S1 – S6	51	Survey Post-event Evaluation Meetings	40,000.00			Y		

No.	Brief Description and Objective of the Activity	Domain	Date	Target Students		Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (HK\$)	Essential Learning Experiences				
				Level	Estimated Number of Participants			I	V	P	C	S
14	HKMA Visit To understand the history of the Hong Kong Dollar and its anti-counterfeiting features; to learn the functions of the Hong Kong Monetary Authority and the concept of the linked exchange rate	Economics	May 2025	S5	25	Survey	900.00	Y				
15	Visit of the Mills To study the secondary industries in the past; to highlight the importance of heritage conservation and revitalization	Economics	Feb 2025	S4	30	Survey	1,000.00	Y	Y			
16	Company visit - Calbee To observe the local secondary production and the marketing strategies of the brand	Economics	Mar 2025	S3 and S4	20	Survey	2,000.00	Y				
17	S4 Public Speaking Workshop To offer students advice on public speaking from experienced speaker(s) to help them prepare for inter-class competition	English Language	Mar 2025	S4	125	Post-event Evaluation Meetings	900.00	Y				

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No.	Brief Description and Objective of the Activity	Domain	Date	Target Students		Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (HK\$)	Essential Learning Experiences				
				Level	Estimated Number of Participants			I	V	P	C	S
18	S5 Debating Workshop To offer students advice on debating from experienced speaker(s) to help them prepare for inter-class debating competition	English Language	Mar 2025	S5	133	Post-event Evaluation Meetings	900.00	Y				
19	Association of EMI Schools Drama Fest 2025 To offer students opportunities to apply the knowledge and skills learnt in Drama lessons	English Language	Whole Year	S1 – S3	Max. 30	Observation & Documentation	2,500.00	Y	Y	Y		
20	NESTA Competitions (Speak Out, Page to Stage, Puppetry) To offer students opportunities to apply the knowledge and skills learnt in Drama lessons	English Language	Whole Year	S1 – S3	15 – 20	Observation & Documentation	1,300.00	Y	Y	Y		
21	Puppet Show To offer students opportunities to apply the knowledge and skills learnt in Drama lessons	English Language	Apr 2025	S1	198	Observation & Documentation	1,200.00	Y	Y	Y		

No.	Brief Description and Objective of the Activity	Domain	Date	Target Students		Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (HK\$)	Essential Learning Experiences				
				Level	Estimated Number of Participants			I	V	P	C	S
22	Speech & Debating Society: Training by instructors To provide training to the school debating team and help debaters prepare for debating competitions	English Language	Whole Year	Debating Team members	12	Observation & Documentation	11,000.00	Y	Y			
23	S4 Geography Field Study To gain first-hand experience in conducting fieldwork for enquiry studies of Geography	Geography	Mar 2025	S4	22	Performance Assessment	1,900.00	Y	Y			
24	S5 Geography Field Study Camp To gain first-hand experience in conducting fieldwork for enquiry studies of Geography	Geography	Oct 2024	S5	13	Performance Assessment	1,000.00	Y	Y			
25	Art Workshop To promote local history and culture	History	Apr 2025	S5	30	Survey Observation & Documentation Student Reflections	13,000.00	Y	Y			

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No.	Brief Description and Objective of the Activity	Domain	Date	Target Students		Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (HK\$)	Essential Learning Experiences				
				Level	Estimated Number of Participants			I	V	P	C	S
26	Local Tour To facilitate students' interest in History and nurture students' positive values to understand the present in the context of the past, their own community and culture	History	Apr 2025	S5	30	Survey Observation & Documentation Student Reflections	15,000.00	Y	Y			
27	Visiting subdivided flats To provide students with a comprehensive understanding of poverty and its impact on living conditions through visiting subdivided flats, and to develop their empathy towards poor households	Life & Society (collaborated with Citizenship & Social Development)	Apr 2025	S3 – S5	20 – 25	Student Reflections Performance Assessment	4,000.00	Y	Y			
28	Model United Nations (HK) To provide students a chance to learn about the principles of the UN and how it functions and meet students from different schools to discuss pressing global issues	Literature in English	Mar 2025	S4 – S5	6		800.00		Y			

No.	Brief Description and Objective of the Activity	Domain	Date	Target Students		Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (HK\$)	Essential Learning Experiences					
				Level	Estimated Number of Participants			I	V	P	C	S	
29	The World Scholar's Cup Hong Kong Round To help students explore different aspects of global issues and participate in debates, discussions, quiz bowls, and other academic challenges	Literature in English	Mar2025	S4 – S5	6		1,200.00		Y				
30	Socio Game (replaced My City) To help students to plan for their future studies and career giving different situations in life	Careers & Life Planning	Jul 2025	S3	131	Survey Post-event Evaluation Meetings Observation & Documentation	35,000.00		Y		Y		
31	Life Planning Talk (S1: Dreams) To encourage them to pursue their dreams	Careers & Life Planning	Sep 2024	S1	198	Survey	3,000.00		Y		Y		
32	Life Planning Talk (S2: Jobs of the Future) To expose students to jobs of the future so that they can start building transferrable skills for work	Careers & Life Planning	Oct 2024	S2	171	Survey	3,000.00				Y		

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No.	Brief Description and Objective of the Activity	Domain	Date	Target Students		Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (HK\$)	Essential Learning Experiences				
				Level	Estimated Number of Participants			I	V	P	C	S
33	Life Planning Talk (S5: Career Trends) To equip students with latest career trends on the market	Careers & Life Planning	Jan 2025	S5	133	Survey	3,000.00				Y	
34	Career Navigation + HR Ask and Quick Answers Test To enable students to understand their own strengths and sit for a mock job interview	Careers & Life Planning	Jan 2025	S4	125	Survey	35,000.00		Y		Y	
35	Career Live To let students explore different workplace settings and work nature of different careers	Careers & Life Planning	Apr 2025	S5	133	Survey Post-event Evaluation Meetings Observation & Documentation	30,000.00		Y		Y	
36	Mock University Admission Interview To prepare students for interview for post-secondary education	Careers & Life Planning	May 2025	S6	40	Survey Observation & Documentation Student Reflections	5,000.00		Y		Y	

No.	Brief Description and Objective of the Activity	Domain	Date	Target Students		Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (HK\$)	Essential Learning Experiences				
				Level	Estimated Number of Participants			I	V	P	C	S
37	Preparation for the Release of HKDSE Results To prepare students for modification of JUPAS choices and disseminate information on further studies	Careers & Life Planning	Jun 2025	S6	113	Survey	5,500.00		Y		Y	
38	Young Financial Planners To help establish students' understanding of being responsible for her family and how choices can affect their quality of life	Careers & Life Planning	Apr 2025	S2	171	Survey Post-event Evaluation Meetings Observation & Documentation	35,000.00		Y		Y	
39	HKMO course (junior form) To enhance the mathematical skills and problem-solving capabilities of S1-3 students by providing HKMO intensive training courses	Mathematics	Oct 2024	S1 – S3	30	Performance Assessment	37,500.00	Y				
40	Events organised by mathematics society To motivate all students to extend their learning in mathematics by connecting it with daily life and making it fun and engaging	Mathematics	Oct 2024	S1 – S6	871	Learning Artifacts	3,100.00	Y				

No.	Brief Description and Objective of the Activity	Domain	Date	Target Students		Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (HK\$)	Essential Learning Experiences					
				Level	Estimated Number of Participants			I	V	P	C	S	
41	Subsidy to students attending local & non-local math enrichment programme To enhance students' skills and positively influence the school's learning atmosphere through shared knowledge and enthusiasm among participating students.	Mathematics	Oct 2024	S1 – S5	10	Student Reflections	10,000.00	Y					
42	Revitalisation of historic building in Hong Kong To acquire project, application, integration and problem-solving skills including Design Thinking as they exercise their creativity, respect and empathy.	Problem-Based Learning	Sep 2024 – Apr 2025	S2	65	Post-event Evaluation Meetings Student Reflections Performance Assessment Learning Artifacts	13,000.00	Y	Y				
43	Leadership Training Programme for Student Leaders (Campus Tour Training Programme) To provide an opportunity for students to develop presentation skills, to understand more about their school, and to play the role of hospitality team to visitors.	SAAT Team	Oct 2024	S1 – S5	20 – 40	Post-event Evaluation Meetings Observation & Documentation	25,000.00		Y				

No.	Brief Description and Objective of the Activity	Domain	Date	Target Students		Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (HK\$)	Essential Learning Experiences				
				Level	Estimated Number of Participants			I	V	P	C	S
44	Hong Kong Union for Young Leaders To allow Senior students to collaborate with students from other schools in organising activities.	SAAT Team	Sep 2024	S4 – S5	2	Observation & Documentation	1,500.00		Y			
45	S1 Activities Week - Elderly Simulation Programme To allow S1 students to have compassion and understand more about the people in need in society.	OLE	Apr 2025	S1	200	Post-event Evaluation Meetings Observation & Documentation	10,000.00		Y			
46	S2 Activities Week - Appreciation of Performing Arts To allow S2 students to release their stress by watching a musical about following one's dream.	OLE	Apr 2025	S2	200	Post-event Evaluation Meetings Observation & Documentation	61,000.00		Y	Y		
47	S5 Activities Week - Meditation Workshop To allow S5 participants to release their stress and take care of their well-being.	OLE	Apr 2025	S5	30	Post-event Evaluation Meetings Observation & Documentation	30,000.00		Y			

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				Level	Estimated Number of Participants			I	V	P	C	S
48	S5 Activities Week - Chinese Cultural Programme To allow S5 participants to understand more and appreciate Chinese culture.	OLE	Apr 2025	S5	30	Post-event Evaluation Meetings Observation & Documentation	30,000.00		Y			
49	S5 Activities Week - Programme on Local Culture To allow S5 participants to understand more and appreciate local culture.	OLE	Apr 2025	S5	30	Post-event Evaluation Meetings Observation & Documentation	28,000.00		Y			
50	S5 Activities Week - STEM Programme To allow S5 participants to make use of STEAM principles in everyday life.	OLE	Apr 2025	S5	30	Post-event Evaluation Meetings Observation & Documentation	28,000.00		Y	Y		

No.	Brief Description and Objective of the Activity	Domain	Date	Target Students		Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (HK\$)	Essential Learning Experiences				
				Level	Estimated Number of Participants			I	V	P	C	S
51	<p>HK Schools Sports Federation Subscription and Registration</p> <p>To subsidy athletes to participate inter-school competitions</p>	PE	Sep 2024	S1-S6	150	<p>Survey</p> <p>Post-event Evaluation Meetings</p> <p>Observation & Documentation</p> <p>Student Reflections</p> <p>Performance Assessment</p> <p>Learning Artifacts</p> <p>Portfolios</p>	3,980.00			Y		
52	<p>Indoor Rowing Lessons</p> <p>A unique combination of cardiovascular work and strength, indoor rowing offers the opportunity to improve overall fitness</p>	PE	Feb – May 2024	S1 – S5	700	<p>Survey</p>	4,000.00			Y		

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				Level	Estimated Number of Participants			I	V	P	C	S
53	Registration for HK Amateur Athletic Association After registration, athletes are allowed to practice according to the HKAAA's training schedule at the designated LCSD sports ground	PE	Sep 2024 – Aug 2025	S1 – S6	80	Survey Post-event Evaluation Meetings Observation & Documentation Student Reflections Performance Assessment Learning Artifacts Portfolios	3,200.00			Y		
54	OLE Friday Programmes To introduce new sports so as to give students a broad vision	PE	Sep 2024 – Aug 2025	S1	180	Survey	3,000.00			Y		
55	Local training camps for Sports Teams members (subsidize \$500x60) - To raise students' interest in various sports games	PE	Whole Year	S1 – S6	60	Survey Performance Assessment	30,000.00			Y		

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				Level	Estimated Number of Participants			I	V	P	C	S
56	Swimming Lessons To learn how to swim and water safety	PE	Feb – May 2025	S3	130	Survey Performance Assessment	58,800.00			Y		
57	Sports Competition Competitions teach students important values that they can carry through any challenges in life, such as discipline, time management, work ethic, aggression, competitive edge, attitude and strength	PE	Sep 2024 – Aug 2025	S1 – S6	300	Performance Assessment	34,400.00			Y		
58	S3 Outward Bound / (subsidy \$2000@ for 120 Students) - Adventure-based Programme	PE	Apr 2025	S3	120	Survey Performance Assessment	240,000.00			Y		
59	普通話社區服務 普通話學會通過社區服務活動，除了推廣普通話外，更希望以所學的語言服務社群	PTH	Mar 2025	S2 – S5	15	Observation & Documentation	2,000.00		Y			

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				Level	Estimated Number of Participants			I	V	P	C	S
60	Course for video production To equip students with essential camera operation and video editing skills for effective storytelling	Campus TV	Oct 2024	S2 – S5	15	Student Reflections	20,000.00			Y	Y	
61	Workshop on national security education (biodiversity) To encourage students show respect to wildlife and endangered species in Hong Kong and China.	Civic Education	Nov 2024	S4 and S5	30	Survey	5,000.00		Y			
62	Media Education Talk To strengthen students' ability to identify the credibility of information of different sources and to be aware of protecting privacy.	Civic Education	Oct 2024	S4 & S5	250	Survey	5,000.00		Y			
63	Visit to local community To help students explore the livelihood and the challenges of the grassroots community.	Civic Education	Apr 2025	S5	30	Survey	12,000.00		Y			

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				Level	Estimated Number of Participants			I	V	P	C	S
64	<p>Heartslink Community Service Project</p> <p>To allow student volunteers to reflect on their gifts and talents, develop a strong sense of commitment and gain different generic skills through yearlong programmes.</p>	Service Learning	Oct 2024 – May 2025	S2 – S6	40	<p>Survey</p> <p>Student Reflections</p>	14,000.00					Y
65	<p>Joint School Service Project</p> <p>To empower students to be committed self-directed organiser and learner in joint school community service.</p>	Service Learning	Dec 2024 – Mar 2025	S3 – S5	30	<p>Survey</p> <p>Post-event Evaluation Meetings</p>	5,000.00					Y
66	<p>JC Volunteer Together - S1 Service Learning Programme</p> <p>To develop students' positive value and caring mindsets through volunteering from a young age.</p>	Service Learning	Oct 2024 – Apr 2025	S1	198	<p>Survey</p> <p>Student Reflections</p>	29,000.00					Y
67	<p>S4 Service Project</p> <p>To provide a chance for all S4 students to enrich their service experience and to understand themselves more for the betterment of their personal growth.</p>	Service Learning	Oct 2024 – Apr 2025	S4	125	<p>Student Reflections</p> <p>Portfolios</p>	12,000.00					Y

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				Level	Estimated Number of Participants			I	V	P	C	S	
68	Students' participation in service project outside school To empower students to be committed self-directed organiser and learner by joining service project outside school.	Service Learning	Oct 2024 – May 2025	S3 – S5	20	Observation & Documentation Student Reflections	20,000.00						Y
69	Guidance Prefects Training (Day Camp) To enhance mission heart, leadership and communication skills of participants	Counselling	Sep 2024	S3-S5	30	Survey	11,500.00		Y				
70	Guidance and Small Sisters Overnight Camp (in campsite) To enhance bonding and team spirit of participants, facilitate life reflection and goal setting	Counselling	Nov 2024	S1, S3 – S5	60	Survey	18,550.00		Y				
71	Adaptation activities for pre-S1 students To facilitate students' adaption of secondary school life	Counselling	Aug 2025	Pre-S1	140	Observation & Documentation	2,000.00		Y				

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				Level	Estimated Number of Participants			I	V	P	C	S
72	Form Assembly of S1-S6 To enhance students' mental well-beings	Counselling	Sep 2024	S1 – S6	872	Survey	6,000.00		Y			
73	Appreciation Cards To enhance students' gratitude and appreciation	Counselling	Feb 2025	S1 – S6	872	Observation & Documentation	6,000.00		Y			
74	Love Project To cultivate school atmosphere of love and care	Counselling	Mar 2025	S1 – S6	200	Observation & Documentation	19,500.00		Y			
75	S1 Growth Programme To enhance bonding and team spirit among S1 students	Counselling	Jan 2025	S1	198	Survey	4,000.00		Y			
76	S2 Adventure Challenge & Self-discovery To enhance resilience, perseverance, self-identity and self-acceptance of S2 students	Counselling	Apr 2025	S2	170	Student Reflections	30,000.00		Y			
77	Small Group Workshop and Interesting Exposure To enhance students' social skills and self-esteem	Counselling	Apr 2025	S1 – S3	30	Student Reflections	4,000.00		Y			

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				Level	Estimated Number of Participants			I	V	P	C	S
78	Prefection 2024-25 To develop students' leadership skills to expand our students' other learning experiences	Discipline	Apr 2025	S3 – S5	30	Post-event Evaluation Meetings Student Reflections	7,500.00		Y			
79	Talk on Online Safety To promote the sense of online safety for S2 students when using social media	Discipline	Mar 2025	S2	180	Survey	1,200.00		Y			
80	Drama Training Workshops To cultivate students' skills in drama and to prepare for the performance in the Hong Kong School Drama Festival	Drama	Sep 2024 – May 2025	S1 – S5	20	Survey	73,000.00		Y	Y		Y
81	Inter-house Drama Competition To promote students' interest, skills and appreciation of drama	Drama	Feb – Jul 2025	S1 – S5	60	Survey Post-event Evaluation Meetings	31,200.00			Y		
82	Creative Drama Workshops To facilitate self-exploration and emotional well-being through drama	Drama	Oct 2024 – Jun 2025	S1 – S5	15	Survey	6,000.00		Y			

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				Level	Estimated Number of Participants			I	V	P	C	S
83	Theatre Visit To enhance students' exposure to professional drama performance	Drama	Sep 2024 – Jul 2025	S1 – S5	40	Observation & Documentation	22,000.00			Y		
84	Extended Learning Programmes (Outbound) To enrich students at all levels with global exposure by engaging them in outbound study tours, thereby enhancing cultural understanding and academic growth.	Extended Learning	Jul 2025	S1 – S6	20	Post-event Evaluation Meetings	81,600.00	Y			Y	
85	Publication of Concord To learn interviewing and reporting skills for editors. To help readers understand social issues and school developments.	School Magazine & Publication	Apr 2025	S1 – S6	869	Observation & Documentation	13,000.00	Y				
86	Workshop on advanced level sound control To offer students opportunities to learn advanced sound control at an advanced level	Stage Management	1 Nov 2024 – 30 May 2025	S3 – S5	10	Observation & Documentation Student Reflections	2,000.00	Y		Y		Y

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				Level	Estimated Number of Participants			I	V	P	C	S
87	Low Carbon Week To remind students of the importance and correct methods of recycling, reflect on their recent practices and make changes to help protect the environment.	Green Education	Oct 2024	S1 – S6	868	Survey Post-event Evaluation Meetings	8,700.00		Y	Y		
88	Visit to T-Park To raise students' awareness on recycling and take part in the process of paper recycling.	Green Education	Apr 2025	S5	30	Survey Post-event Evaluation Meetings	3,000.00		Y			
89	Organic Farming (Training) To train students to be organic farmers and to appreciate nature	Green Education	Oct 2024	S1 – S5	30	Survey Post-event Evaluation Meetings	30,000.00		Y	Y	Y	
90	Horticultural Course (STEAM) To give students a chance to integrate science, art and relaxation	Green Education	Feb 2025	S1 – S5	20	Survey Post-event Evaluation Meetings	40,000.00		Y	Y		

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				Level	Estimated Number of Participants			I	V	P	C	S	
91	Visit to Mil Mill To create a chance for students to learn more about energy conversion and environmental protection	Green Education	Oct 2024	S1 – S3	20	Post-event Evaluation Meetings Student Reflections	7,200.00		Y	Y	Y		
92	Talk - 網絡陷阱 To teach students how to use the Internet safely.	Health and Sex Education	1 Nov 2024	S2	170	Survey Post-event Evaluation Meetings Observation & Documentation Student Reflections Performance Assessment Learning Artifacts Portfolios	1,000.00	Y	Y				
93	Talk - 動漫與電玩的錯誤性觀念 To clarify misconception on sex in anime and video games	Health and Sex Education	14 Oct 2024	S1	198	Survey Post-event Evaluation Meetings Observation & Documentation Student Reflections Performance Assessment Learning Artifacts Portfolios	1,000.00	Y	Y				
94	Talk - 沉迷打機：逃出「升呢」的地獄 To teach students how to prevent themselves from indulging into playing online games	Health and Sex Education	14 Oct 2024	S3	130	Survey Post-event Evaluation Meetings Observation & Documentation Student Reflections Performance Assessment Learning Artifacts Portfolios	1,200.00	Y	Y				

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				Level	Estimated Number of Participants			I	V	P	C	S
95	Talk - 認識性騷擾 To teach students how to avoid sexual harassment.	Health and Sex Education	3 Dec 2024	S4	125	Survey Post-event Evaluation Meetings Observation & Documentation Student Reflections Performance Assessment Learning Artifacts Portfolios	1,200.00	Y	Y			
96	Talk - 愛情價值觀：即食愛情和承諾愛情 To teach students the correct values of love between man and woman	Health and Sex Education	1 Nov 2024	S5	132	Survey Post-event Evaluation Meetings Observation & Documentation Student Reflections Performance Assessment Learning Artifacts Portfolios	1,200.00	Y	Y			
97	Talk - 大專的挑戰 To teach students uphold correct values when they study at university or other post-secondary institutions.	Health and Sex Education	21 Oct 2024	S6	112	Survey Post-event Evaluation Meetings Observation & Documentation Student Reflections Performance Assessment Learning Artifacts Portfolios	1,200.00	Y	Y			
Sub-total of Item 1.1							1,804,853.00					

1.2 Non-Local Activities: To organise or participate in non-local exchange activities or non-local competitions to broaden students' horizons												
No.	Brief Description and Objective of the Activity	Domain	Date	Target Students		Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (HK\$)	Essential Learning Experiences				
				Level	Estimated Number of Participants			I	V	P	C	S
98	S4 Extended Learning Week 2025 (subsidize \$2k@ + Teachers) + insurance To broaden S4 students' horizons through global study tours exploring diverse cultures, religions, and service opportunities, fostering deeper global awareness and national identity	Extended Learning	Apr 2025	S4	125	Student Reflections	420,800.00	Y	Y	Y	Y	Y
99	The World Scholar's Cup Tournament of Champions Yale To help students explore different aspects of global issues and participate in debates, discussions, quiz bowls, and other academic challenges	Literature in English	Nov 2024	S5	6	Survey Post-event Evaluation Meetings	60,000.00		Y			

1.2 Non-Local Activities: To organise or participate in non-local exchange activities or non-local competitions to broaden students' horizons												
No.	Brief Description and Objective of the Activity	Domain	Date	Target Students		Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (HK\$)	Essential Learning Experiences				
				Level	Estimated Number of Participants			I	V	P	C	S
100	Dance Cultural Trip To offer students opportunity to experience Chinese Dance Culture in Mainland China and learn Chinese Ethnic dance from Chinese Dance Professionals	Dance	Jan – Mar 2025	S1 – S6	52	Survey Post-event Evaluation Meetings Observation & Documentation	30,000.00			Y		
101	Dance World Cup To offer students on stage dance performance experience and compete with dancers around the world.	Dance	Jan – Mar 2025	S1 – S6	53	Survey Post-event Evaluation Meetings Observation & Documentation	60,000.00			Y		
Sub-total of Item 1.2							570,800.00					
Estimated Expenses for Category 1							2,375,653.00					

- I: Intellectual Development (closely linked with curriculum)
- V: Value Education
- P: Physical and Aesthetic Development
- C: Career-related Experiences
- S: Community Service

Category 2: To procure equipment, consumables or learning resources for promoting life-wide learning

No.	Item	Domain	Purpose	Estimated Expenses (HK\$)
1	Purchasing Equipment for video broadcast/shooting/editing	Campus TV	To enhance students' learning by acquiring advanced video broadcast, shooting, and editing equipment, fostering practical skills in multimedia production and storytelling	11,000.00
Expenses for Category 2				11,000.00
Expenses for Categories 1 & 2				2,386,653.00

Category 3: Estimated Number of Student Beneficiaries

Total number of students in the school:	873
Estimated number of student beneficiaries:	873
Percentage of students benefitting from the Grant (%):	100%

5. Promotion of Reading Grant

Estimated Total Expenses: HK\$88,950.00

	Item	Estimated Expenses (HK\$)
1.	School Library Programmed Projects 6.1 Library purchase E-books, books, newspaper and magazine renewals Author Talks Vouchers for participation in library quizzes & top readers from ebook libraries & library OPAC records	48,200.00 20,500.00 9,000.00
2.	Reading Team Programmed Projects 6.1 & 6.2 Reading Team School-based Reading Scheme (p.p. 6.1) Reading Journal Printing (p.p. 6.2)	6250.00 5000.00

6. 支援非華語學生中文學習計劃

支援非華語學生學習中國語文及文化的主要目標：

- 幫助非華語學生學習中國語文，認識中國文化
- 透過參加各類活動，提升學生對學習中國語文及傳統文化的興趣
- 鼓勵非華語學生走進社區，透過考察、交流，欣賞中華文化
- 建構共融校園

非華語津貼使用期： 由二零二四年九月至二零二五年八月，共一個學年

非華語津貼金額：(23-24 學年) \$77,969 + (24-25 學年) \$159,041，合共\$237,010

項目		預計費用 (\$)
1. 聘請額外教師 1 名 (開支不多於資助金額的百分之 50)	<ul style="list-style-type: none"> • 擬定非華語學習具體大綱及教材，如建立練習庫、成語庫、詞語庫等，有助非華語學生鞏固語文基礎 • 開展抽離課程，部分與常規教學配合，作出個別指導 • 舉辦共融校園 (最少舉辦一次)，如利用共同課節舉辦猜燈謎；可在午膳時間與中文學會合辦舉辦 • 舉辦參觀活動 (最少舉辦一次)，如參觀歷史博物館、認識社區文化或校外文化講座等 	165,000.00
2. 購買教學資源或相關書籍	採購學與教資源，如文言互動特訓電子練習；購買自學材料或軟件，讓非華語學生多做鞏固練習、閱讀中文課外書籍，以鞏固其語文基礎	12,000.00
3. 僱用專業服務	校外導師／機構舉辦課後中文學習班 (IGCSE 課程) 或協助教師舉辦共融校園活動	10,000.00
4. 舉辦推廣共融校園活動	<ul style="list-style-type: none"> • 與中文學會合作，籌辦一些文化交流活動，增進認識彼此的文化，達至共融校園的氛圍 • 開設與認識中國文化有關之興趣小組，如剪紙、書法班等 	10,000.00
5. 舉辦校外考察團	<ul style="list-style-type: none"> • 到訪與中國文化有關的著名景點如文武廟、戲曲中心等，有助提升對中國文化、香港生活面貌的認識 • 到訪葵涌共融館，認識其他少數族裔的文化 	5,000.00
6. 教師培訓	<ul style="list-style-type: none"> • 為教師提供教授中文作為第二語言的培訓，並提高他們的文化敏感度 • 資助教師報讀與指導「IGCSE」相關課程 	5,000.00
合計		207,000.00

7. Citizenship and Social Development Grant

The Citizenship and Social Development Grant for the school year 2024-25 in the Annual School Plan (ASP) 2024-25

Items	Amount (HK\$)	Targets
1. Developing or procuring relevant learning and teaching resources	10,000.00	S4 to S6 students
2. Subsidising students and/or teachers to participate in Mainland interflow activities or study tours relating to the CS curriculum	150,000.00	S4 and S5 students
3. Organising school-based learning activities relating to the CS curriculum	5,000.00	S4 and S5 students
4. Organising and subsidising students to participate in joint-school/ cross-curriculum activities relating to the CS curriculum held in Hong Kong or in the Mainland	5,000.00	S4 and S5 students
Total:	170,000.00	

8. School-based After-School Learning and Support Grant (SBG)

A. The estimated number of students (count by heads) benefitted under this Programme is 20 (including A. 2 CSSA recipients, B. 13 SFAS full-grant recipients and C. 5 under school's discretionary quota).

B. Information on Activities to be subsidised/complemented by the Grant

*Name / Type of activity	Objectives of the activity	Success criteria (e.g. learning effectiveness)	Method(s) of evaluation (e.g. test, questionnaire, etc)	Period/Date activity to be held	Estimated no. of participating eligible students#			Estimated expenditure (HK\$)	Name of partner/service provider (if applicable)
					A	B	C		
Chinese Instrument Classes	Aesthetic growth and development	Learning Effectiveness	Attendance records and teacher's observation	Sep 2024 – Aug 2025	0	3	1	5,600.00	
Western Instrument Classes	Aesthetic growth and development	Learning Effectiveness	Attendance records and teacher's observation	Sep 2024 – Aug 2025	0	1	1	2,400.00	
Dance Classes	To cultivate students' interest in dancing through regular training	Learning Effectiveness	Attendance records and teacher's observation	Sep 2024 – Aug 2025	1	1	0	3,200.00	
Sports Training	To develop sportsmanship and prepare for inter-school competitions	Learning Effectiveness	Attendance records and teacher's observation	Sep 2024 – Aug 2025	0	4	2	8,000.00	
S3 Outward Bound Programme	Physical development and students' growth	Learning Effectiveness	Attendance records and teacher's observation	Sep 2024 – Aug 2025	0	1	2	9,000.00	Outward Bound Hong Kong
S4 Extended Learning Programme	Intelligent development and to prepare students' to be a global citizen	Learning Effectiveness	Attendance records and teacher's observation	Sep 2024 – Aug 2025	0	3	0	9,000.00	
Total no. of activities: <u>6</u>				@No. of man-times	1	13	6		
				**Total no. of man-times	20				

Note:

* Types of activities are categorized as follows: tutorial service, learning skill training, languages training, visits, art /culture activities, sports, self-confidence development, volunteer service, adventure activities, leadership training, and communication skills training courses.

@ Man-times: refers to the aggregate no. of benefitted students participating in each activity listed above.

**Total no. of man-times: the aggregate of man-times (A) + (B) + (C)

Eligible students: students in receipt of CSSA (A), SFAS full grant (B) and disadvantaged students identified by the school under the discretionary quota (not more than 25%) (C) .

9. 姊妹學校計劃

姊妹學校：山東省濟南市舜耕中學

締結日期：二零二三年五月

開展時間：二零二四年九月至二零二五年六月（一個學年）

本校擬於計劃推行期間舉辦下列姊妹學校交流活動：

交流項目名稱及內容	預期目標	評估
<p>本學年計畫以「STEAM」作交流主題：</p> <p>一、邀請舜耕校長及師生來校訪問</p> <ul style="list-style-type: none"> • 邀請出席本校 165 週年校慶園遊會活動 • 教師方面：雙方擬定教學範疇之交流，初步認識雙方在科學上的教學模式 • 學生方面：雙方可進行直接交流，展示以往學生的作品，如科學科的專題習作，初步瞭解雙方在科學上的學習模式 <p>二、作視頻交流</p> <ul style="list-style-type: none"> • 暫定在 2025 年 4 月本校活動週中進行 • 可於本校專題研習匯報時，同步直播；或由舜耕中學師生提出問題或建議 • 教師方面：雙方進行實質交流，跟進初次會見的交流內容，如教學流程，展示科學作品的完成結果 • 學生方面：雙方進行實質交流，交流製作科技作品的成效 	<p>學校方面：</p> <ol style="list-style-type: none"> 1. 促進兩校、兩地教師在學術文化上的交流 2. 增進兩校連枝共長、互學互成的友好情誼 3. 深入認識魯、港文化 <p>學生方面：</p> <ol style="list-style-type: none"> 1. 認識兩地的科學發展 2. 認識兩地學校的發展科學教育的情況 3. 通過認識濟南與香港兩地的歷史文化、學習制度、人文景觀等，開展師生交流。例如探訪本校，瞭解香港學生的學習和生活習慣，以至香港市民的生活文化與習慣。 	<ol style="list-style-type: none"> 1. 通過兩地學校師生的反思、討論及彼此回饋，深化交流的意義 2. 通過學生的科學研究及展品，觀察科學實驗的成果 3. 在四月活動週中展示成果

教育局撥款：\$82,719.00 x 2，合共\$165,438.00（於 9 月及 4 月發放）（待確定）

津貼用途及預算開支：（依據教育局提供之支出項目）			
編號	<input checked="" type="checkbox"/>	交流項目	支出金額 (HK\$)
N1	<input type="checkbox"/>	到訪內地姊妹學校作交流的費用	0
N2	<input checked="" type="checkbox"/>	在香港合辦姊妹學校交流活動的費用	50,000.00
N3	<input type="checkbox"/>	姊妹學校活動行政助理的薪金（註：不可超過學年津貼額的20%）	0
N4	<input checked="" type="checkbox"/>	視像交流設備及其他電腦設備的費用	5,000.00
N5	<input checked="" type="checkbox"/>	交流物資費用	5,000.00
N6	<input checked="" type="checkbox"/>	在香港進行交流活動時的茶點開支（註：不可超過學年津貼額的2%）	3,300.00
N7	<input type="checkbox"/>	老師的一次入出境簽證的費用（註：不可超過學年津貼額的1%）	0
N8	<input type="checkbox"/>	其他（請註明）：	0
N9	<input type="checkbox"/>	學年預計總開支	63,300.00

10. 「推廣中華文化體驗活動一筆過津貼」

甲、 範疇類別

1. 舉辦有關中華文化的科本及跨科組學生學習/體驗活動或講座
2. 舉辦或資助學生參加有關中華文化的本地或內地的聯校活動或比賽
3. 舉辦或資助學生參加本地文化考察或參觀活動
4. 發展有關中華文化的課程
5. 採購及發展中華文化學與教資源
6. 資助學生及隨團教師前往內地，參加學習中華文化的交流活動

乙、 計劃內容

範疇類別	活動名稱/內容	活動目標	活動日期	對象	監察/ 評估	預算開支 (HK\$)	負責部門
1、4	書法班 書法班為常規課程，邀請書法導師教授學生書寫楷書，	體現中國書法之美，達至陶冶性情之效。	全年	中一至中三學生 (20人)	<ul style="list-style-type: none"> ▪ 教師觀察 ▪ 學生回饋 ▪ 學生作品 	8,000.00	中國語文科科組
1、2	漆扇活動工作坊 中文學會幹事舉辦漆扇活動工作坊予校內學生及小學生。	透過活動，培養學生對中華文化的認識及舉辦文化推廣活動的技能，於校內及校外推廣中華文化。	2024年10月15、21及23日	中一至中五級 (50人)及小學六年級學生(30人)	<ul style="list-style-type: none"> ▪ 教師觀察 ▪ 學生回饋 	600.00	中文學會
1	中國文化日一中一 第一部分為一小時，設攤位遊戲讓中一級同學能親身體驗書法藝術、中國古代運動、品嚐民間小吃。第二部分約一小時，中一級同學將到禮堂欣賞皮影戲或雜技或中國武術或舞獅或變臉表演。	通過攤位遊戲、工作坊、表演藝術，弘揚中華文化，讓同學認識與體驗中國傳統飲食文化、運動與技藝。	2025年2月28日	中一全級學生	<ul style="list-style-type: none"> ▪ 教師觀察 ▪ 學生回饋 ▪ 統計學生參與率 	20,000.00	中國語文科科組
1	中國文化日一中二工作坊 設兩小時工作坊，如：剪紙、迷你花牌設計、彩繪陶瓷等，先由導師介紹各項技藝的歷史和資訊，再教授當中的技巧，讓同學完成自己的作品。	通過工作坊，讓同學體驗中國傳統技藝，傳承中華文化。	2025年2月28日	中二全級學生	<ul style="list-style-type: none"> ▪ 教師觀察 ▪ 學生回饋 	20,000.00	中國語文科科組

範疇類別	活動名稱/內容	活動目標	活動日期	對象	監察/ 評估	預算開支 (HK\$)	負責部門
1	唐朝妝髮服裝體驗工作坊	深化學生對唐朝社會的認識，並增加學生對國家、民族的認同感。	2025年 3月7日	中一學生(30位)	<ul style="list-style-type: none"> ▪ 觀察學生反應 ▪ 統計參與人數 ▪ 學生填寫問卷 	8,000.00	中國歷史科 科組
1	現代詩遊戲工作坊： 以遊戲形式教授學生創作新詩。	讓學生學習現代詩的特色，以培養學生創作興趣，並欣賞中國現代詩歌之美	2025年3月- 至4月	中四及中五 選修中國文學的同學	<ul style="list-style-type: none"> ▪ 教師觀察 ▪ 學生回饋 	2,500.00	中國文學科 科組
1	中華文化體驗課程	透過體驗式課程，讓學生學習及體驗，感受及欣賞中華文化，並提升他們對中華文化的興趣和認識。	2025年4月	中二級學生	<ul style="list-style-type: none"> ▪ 教師觀察 ▪ 學生回饋 	20,000.00	其他學習經 歷組
3	本地文化考察	透過本地文化考察，讓學生認識本地文化，並提升他們對本地文化的興趣和認識。	2025年4月	中二級學生	<ul style="list-style-type: none"> ▪ 教師觀察 ▪ 學生回饋 	10,000.00	其他學習經 歷組
1	義工服務 資助學會舉辦義工服務活動，例如藝術手工活動。	透過義工服務，實踐中華文化中的仁愛精神，以及向社區推廣中華文化。	2025年3-5 月	中一至中五 級	<ul style="list-style-type: none"> ▪ 教師觀察 ▪ 學生回饋 	700.00	中文學會
					總額：	89,800.00	

11. One-off Grant for Mental Health at School

Briefly list the aims of the grant and/or feedback and follow-up actions from the previous school year (if any):

1. Organising activities and programmes related to enhancing the mental health of students and teachers.
2. Providing support services related to enhancing the mental health of students and teachers.
3. Designing and producing school-based learning and teaching resources related to mental health.
4. Purchasing items, furniture and equipment to enhance mental health of students and teachers.

Area	Programmes/ Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Budget (HK\$)
i. Organising activities and programmes related to enhancing the mental health of students and teachers.	Joyful Lunch Café (Pupil Ambassador Scheme on Positive Living)	<ul style="list-style-type: none"> • Participants from different forms enjoy the 6 sessions programs • The ambassadors promote the positive values to schoolmates. 	<ul style="list-style-type: none"> • By observation • Feedback from the ambassadors 	Nov 2024 and Mar 2025	Ms April Cheung and SSWs	9,200.00
	Creative Drama Workshop	<ul style="list-style-type: none"> • Participants attend all sessions of the workshop and understand themselves more after the programme. 	<ul style="list-style-type: none"> • By observation • Feedback from the participants and instructor. 	Apr 2025	Miss Clara Ho, Counselling Team, SSWs	4,000.00

Area	Programmes/ Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Budget (HK\$)
	Happy Moments of SacredHeartists (Class photos competition and students wellness program)	<ul style="list-style-type: none"> All classes join the class photo taking competition and more than 10 % of the students cast their votes. 1-2 forms of students join the program and enjoy the programme. 	<ul style="list-style-type: none"> By observation Feedback from the participants 	Nov 2024 and July 2025	Hrt Board Core Team	4,500.00
	Talk on “recovery with bipolar disorder” for S4 and S5 students	<ul style="list-style-type: none"> By understand the recovery journey, students gain more knowledge and a sense of understanding. 	<ul style="list-style-type: none"> Feedback from the participants 	Feb 2025	SSWs and Hrt Board Core Team	1,400.00
	Love Project (students wellness program)	<ul style="list-style-type: none"> More than 1/5 of students join the program. Participants enjoy the programme. 	<ul style="list-style-type: none"> By observation Feedback from the participants 	May 2025	Counselling Team	7,300.00
	Students Ambassador Activities (The Peer Power Student Gatekeeper Training Programme)	<ul style="list-style-type: none"> More than 1/5 of students join the program. Participants enjoy the programme. 	<ul style="list-style-type: none"> By observation Feedback from the participants 	June 2025	Miss Jennifer Ng and Ms Christine Ng	7,300.00

Area	Programmes/ Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Budget (HK\$)
ii. Providing support services related to enhancing the mental health of students and teachers.	Staff development program	<ul style="list-style-type: none"> Participants find the content useful and will apply to their daily encounter with students. 	<ul style="list-style-type: none"> Feedback from the participants 	17-2-2025	Staff Development Team	9,000.00
iii. Designing and producing school-based learning and teaching resources related to mental health.	Purchase relevant books and teaching tools	<ul style="list-style-type: none"> New books and teaching tools placed in library and social workers' office. 	<ul style="list-style-type: none"> Record of purchase items. 	Whole year	Counselling Team, Library	4,000.00
iv. Purchasing items, furniture and equipment to enhance mental health of students and teachers.	Refurnish the "Parlour" to a more relaxing area for students to use.	<ul style="list-style-type: none"> New furniture and materials for mindfulness placed in the "Parlour" 	<ul style="list-style-type: none"> Record of purchase items. 	End of July	Ms April Cheung	5,000.00
Total						51,700.00

*The school used \$8,002.72 in 2023-2024. Balance as at Aug 2024 is 51,997.28.

12. One-off Grant for Mental Health of Parents and Students (By PTA)

Activities	Date	Focuses	No. of participates	Budget (HK\$)
1. Photo taking skills workshop for parents and students 2. Parent-child Photo Contest	9 Nov 2024 9:30 am to 12:30pm	1. Portrait photography skills 2. Teenagers' popular shooting places 3. Parent-child one hour photo taking session after the sharing 4. Focusing on the moment during a photo shoot can promote mindfulness, reducing anxiety and improving overall well-being. 5. Engaging in photo sessions fosters quality time, reinforcing emotional connections. 6. The act of taking photos often involves laughter and fun, which can lift spirits and reduce stress.	50 – 100 students and parents	5,000.00
Talks on Mood Disorders & Stress Management	22 Feb 2025 (Parents Day)	1. Educating individuals about mood disorders (like depression and anxiety) demystifies these conditions and reduces stigma. 2. Participants learn to recognize symptoms in themselves and others, promoting early intervention. 3. Helps participants to improve mental health by fostering awareness, providing coping strategies, encouraging open dialogue, and promoting a supportive community.	30 – 50 parents	5,000.00
Parent-child Pets therapy (老友狗狗工作坊)	Mar 2025	1. Pets provide comfort and companionship, helping to reduce anxiety and stress for both parents and children. 2. The unconditional love from pets can alleviate feelings of loneliness and depression. 3. Interacting with pets can trigger the release of oxytocin, promoting relaxation and reducing stress levels.	30 – 50 students and parents	5,000.00

Activities	Date	Focuses	No. of participates	Budget (HK\$)
Parent-child Zentangle painting Stress Reduction Workshop (禪繞畫減壓工作坊)	Apr 2025	<ol style="list-style-type: none"> 1. The process of creating intricate patterns encourages participants to focus on the present moment, reducing anxiety and promoting a state of mindfulness. 2. Art can serve as a powerful medium for expressing emotions that are difficult to verbalize, facilitating emotional release and processing. 	20 – 40 students and parents	5,000.00

13. One-off Grant for Promotion of a Sports Ambience & MVPA60 in School

Background:

A HK\$150000 One-off Grant for Promotion of a Sports Ambience & MVPA60 in School. To tie in with the WHO's recommendations that children and adolescents aged 5-17 should accumulate at least an average of 60 minutes daily of moderate- to vigorous-intensity physical activities (i.e. MVPA60) across the week

Targets:

1. To enhance students' awareness on physical activities
2. To develop sports culture among school
3. To create time and space for students to engage in learning

Proposed implemental strategies

1. To enhance students' awareness on physical activities	To promote by - Fitness Walk Competition - Fitness Test - Hire a Wushu tutor
2. To develop sports culture among school	To promote by organizing - Inter-house competitions - Exchange Tour - Sports Day parents-teacher-students relay
3. To create time and space for students to engage in learning	To set up - Robocoach AI Exercise Application - Enhance the PE Equipment

With the MVPA 60 budget (HKD \$150,000), the PE department would like to enhance student's awareness on physical activities, promote the school sports culture in school and create time and space for students to engage in learning by the following activities.

Area	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible Person	Resource Required
i	PE / Sports-related IT services <ul style="list-style-type: none"> Robocoach AI Exercise Application Students have to submit their sports activities records to this application. 	Over 60% of students show that they have improved in the fitness test	By fitness test (Area iv and PE lesson fitness test)	Sep 2025 – Aug 2027	Mr Raymond Fong, Miss Gloria Pun and Ms Rita Law	iPad
ii	Inter-house Competitions <ul style="list-style-type: none"> Athletics Basketball Table Tennis 	More students sign up for the particular sports team or sign up for the event	Number of Participants	Jun 2025 – Aug 2027	Mr Raymond Fong, Miss Gloria Pun and Ms Hilary Chan	Athletics Basketball Table Tennis Equipment
iii	Exchange Sports Tour	More students subscribe in the programme in 2027	By Google Form	Apr 2026 Apr 2027	Mr Raymond Fong and Miss Gloria Pun	Extra teacher
iv	Fitness Walking Competition	60% of students reflect that walk more than before joining the scheme	By Google Form	Jun 2025 – Aug 2027	Miss Gloria Pun	Prize Medals
	Sports Day <ul style="list-style-type: none"> Student-Parents / Teacher Relay 	Feedback	By Google Form	2025 – 2027 Athletics Meet	Mr Raymond Fong	
v	PE Equipment	Feedback	By Google Form	Jun 2025 – Aug 2027	Miss Gloria Pun	
vi	Fitness Test	Over 60% students improve their fitness result	Fitness Test	Sep 2025 – Aug 2027	Mr Raymond Fong and Miss Gloria Pun	Fitness equipment

Area	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible Person	Resource Required
vii	Hire a Wushu Tutor for after school interested class for all stakeholders	20 people participate	By Google Form	Sep 2026 – Jun 2027	Mr Raymond Fong and Miss Gloria Pun	

Action Plan

Area	Programme	Target	Description	Evaluation Method
i	PE / Sports-related IT services	All students	E-sports application - To check students' fitness	Data retrieved from the application Feedback from students & teachers collected by Google Form
ii	Inter-house Competition (Athletics, Basketball & Table Tennis)	All teachers and students	Prize Related sports equipment	Evaluation Form
iii	Exchange Sports Tour	S4 students	Sports Tours with friendly matches in Mainland China	Evaluation Form
iv	Fitness Walking Competition	All students, teachers and parents	Fitness Walking Competition Prize for the participants	Participation Rate Walking Record
	Sports Day (Relay) Student-Parents / Teachers		Prize for winners	Evaluation Form
v	PE Equipment	All students	PE Equipment	Evaluation Form
vi	Fitness Test	All students	A sports week for all students Fitness Equipment To check with the PE subject fitness result	Students' PE fitness result
vii	Hiring a Wushu Tutor	All stakeholders	To have an after-school class with parents and students. (OLE Fridays)	Appraisal

Budget Plan**Beginning Balance HK\$150,000.00**

Area	Details	Amount (HK\$)
i	Developing or procuring PE-/sports-related information technology (IT) services, mobile applications and related software, as well as PE-/sports-related activity kits and supporting tools	76,000.00
ii	Organising diversified PE-/sports-related learning activities/competitions, or subsidising students to participate in such activities	9,500.00
iii	Organising or subsidising the participation of students, teachers and coaches in PE-/sports-related exchange activities or study visits held in the Mainland or overseas	20,000.00
iv	Organising sports-related activities involving the participation of various school stakeholders, including teachers and parents, with the students	1,000.00
v	Purchasing or upgrading PE/sports equipment in schools	2,900.00
vi	Developing/enhancing the policy on the development of an active and healthy school campus/MVPA60	37,000.00
vii	Hiring additional non-teaching staff/qualified coaches or procuring services to assist schools in promoting a sports ambience and MVPA60 in schools	3,600.00
	Total	150,000.00

IV. Staff Responsibilities (2024-25)

Senior Administrative Team (SAT)

Principal Miss Renie Sinn
Vice Principals Miss Irene Yung, Mr David Hung
Assistant Principal Miss Chan Yuk Lin

Crisis Management Team

SAT Counselling Mistress
Discipline Master SEO Social Workers (involving student behaviour/emotions)
Ad hoc members: HrTs and HrPs, other teachers concerned

School Development Advisory Committee

Convenor: Miss Chan Yuk Lin
SAT, Teacher Representatives, Student Representatives

School Self-evaluation Working Group

SAT, Mr Ben Tam, Ms Rita Law, Ms Nancy Chow, Mr Zinc Tsang, Ms Laura Lai,
Mr Anthony Mo

National Security Education Coordinating Team

Convenor: Miss Chan Yuk Lin

Heads/ Coordinators

- ✧ Civic Education Team
- ✧ Learning and Teaching Advancement Team
- ✧ Discipline Team
- ✧ Counselling Team
- ✧ Staff Development Team
- ✧ Student Support and Qualities Development
- ✧ OLE
- ✧ Promotion of Chinese Culture
- ✧ Administration Core Team

Administration

Core Team

Miss Irene Yung, Mr Ted Chow, Ms Rita Law, Mr Ben Tam

General Administration

Miss Irene Yung

- ✧ Clerical Staff and Teaching Assistant – Miss Irene Yung
- ✧ IT Technicians – Ms Rita Law
- ✧ Laboratory Technicians – Mr Kelvin Kwong
- ✧ Speech Therapist and EP – Mrs Ivy Yeung
- ✧ COP and Psychiatrist – Miss Chan Yuk Lin
- ✧ Janitors – Miss Ivy Ng

School Finance

Mr Ted Chow

- ✧ Control Committee for School Budget

Mr Ted Chow, Mr Thomas Hung, Miss Elizabeth Choy

- ✧ Procurement

Mr Kelvin Kwong

- Tender Approval Committee
Supervisor, Principal, VP/AP (Miss Irene Yung), Teacher (Mr Chan Shing Wai), PTA rep
- Tender Opening and Vetting Committee
Mr Kelvin Kwong, Mr Ben Tam, Miss Vivian Kan, Miss Ivy Ng

- ✧ Supplies Inspection Team

Mr Thomas Hung, Ms Nikki Pun, Ms Canny Li

School Liaison

- ✧ Alumnae

Miss Maria Lam

- ✧ External Affairs

SAT, Mr Jackson Yau

- ✧ Sister School Scheme

Ms Leung Hoi Yan

School Maintenance & Safety

Mr Ted Chow Mr Franky Fung Mr Lau Yat Long

Mr Raymond Fong (Campus Facilities Inspection)

Miss Ivy Ng

Staff Development and Welfare

- ✧ Staff Development

Mr Jackson Yau, Ms Lydia Lai, Miss Faye To

- ✧ Staff Appraisal

SAT, HoDs, Team Heads

- ✧ Staff Welfare

Ms Jacqueline Au Yeung, Ms Dora Au, Ms Nikki Pun, Ms Rebecca Lam

- ✧ Language Support for Teachers

- English
Ms Wanda Yiu, Mrs Laxmiprasad (Circulars and eNotice)
Ms Naylor Danielle (Circulars and eNotice)
- Chinese
Mr Chan Shing Wai, Miss Chang Wai Fong

School Documents

Miss Irene Yung

✧ Plans and Reports

Miss Irene Yung, Mr David Hung, Ms Laura Lai, Ms Juliana Ko

✧ Staff Manual

Teachers concerned

✧ Circulars

Teachers concerned

✧ Meeting Recording

Miss Vivian Kan

- Staff Meeting

Mrs Laxmiprasad, Ms Naylor Danielle

Miss Irene Yung

- SIS

Miss Vivian Kan

- Promotion Meetings

Mrs Laxmiprasad, Ms Naylor Danielle

Scholarship and Awards Coordinating Team

Miss Irene Yung, Mr Jackson Yau, Mr Terry Cheung, Miss Lau Ling, Ms Wanda Yiu, Miss Anson Chan (data collection), Miss Gloria Pun

✧ Sacred Heartist Award for All-round Development

Ms Winnie Law, Ms Canny Li, Miss Dorothy Au

School Publications

Mr Chan Shing Wai

✧ School Magazine & Concord

English Ms Paula Kong, Mrs Laxmiprasad, Ms Wanda Yiu, Miss Crystal Li

Chinese Ms Sze Lee Ling, Miss Chan Yuk Lin, Miss Chang Wai Fong,

Miss Tung Hing Kwan

Design Ms So Wing See (School Magazine)

Photos Ms Wendy Lee (School Magazine)

✧ School Webpage

Ms Rita Law, Ms Wanda Yiu, Mrs Laxmiprasad, Ms Naylor Danielle,

Ms Wendy Lee, Teachers concerned

Events & Ceremonies

✧ Graduation Day Coordination

Ms Leung Hoi Yan, Ms Zoe Chan, Miss Anson Chan, Mr Raymond Fong

✧ Prize-giving Day Coordination

Mr Chan Shing Wai, Ms Elaine Chan, Ms Canny Li, Mr Fan Sing Fai

✧ Venue Coordination

Ms Zoe Chan, Miss Ivy Ng

✧ Stage Management

Miss Tung Hing Kwan, Mr Raymond Fong, Mr Terry Cheung, Miss Clara Ho, Mr Hugo Lam, Mr Colton Ip

✧ Campus TV

Mr Jackson Yau, Miss Dorothy Au, Miss Anson Chan, Miss Mandy Wong, Mr Colton Ip

✧ MCs for School Events

Ms Winnie Law, Ms Laura Lai, Miss Eda Choy

IT in School Management

Mr Ben Tam

✧ WebSAMS

Mr Ben Tam, Ms Susanna Chow, Ms Zoe Chan

✧ Timetabling and Substitution

Mr Ben Tam, Mr Ted Chow, Ms Susanna Chow, Mr Franky Fung, Ms Amanda Wu

✧ Examination and Invigilation

Mr Ben Tam, Miss Jennifer Ng, Ms Zoe Chan

✧ Central Information Archive

Mr Ben Tam, Ms Rita Law, Miss Renie Sinn, Mr Jackson Yau, Mr Franky Fung

Ms Rita Law

✧ IT Infrastructure and Logistics

Ms Rita Law, Mr Woo King Yan, Mr Andy Lo (IT Technician)

✧ IT in Administration

Ms Rita Law, Mr Ted Chow, Ms Zoe Chan, Mr Terry Cheung, Miss Kylie Chan

✧ IT in Education

Ms Rita Law (IT), Mr Jackson Yau (Staff development), Mr Franky Fung (BYOD), Representatives from Homeroom Board and L&T Advancement Team (Information Literacy)

School Calendar

✧ School Calendar & First Fifteen-day Coordination

Miss Irene Yung, Clerical Staff

✧ Staff Duty Roster

Mr Anthony Mo, Miss Lau Ling, Miss Mandy Wong

Student Admission

✧ S1 Admission and Orientation

Miss Maria Lam, Miss Tiffany Lo, Ms Winnie Law, Ms Jenny Wong

✧ Other Levels

Mr David Hung, Ms Winnie Law

Special Working Groups

✧ History Research Project

Ms Winnie Lam, Miss Clara Ho, Ms Lydia Lai

✧ Classroom Renovation

Miss Irene Yung, Mr Ted Chow (Admin), Ms Rita Law (IT), Ms Wanda Yiu (Reading), Mr Zinc Tsang (L&T), Ms Hung Ching Ying (Homeroom)

✧ Anniversary Celebration Preparation

Mr David Hung, Ms Jacqueline Au Yeung, Mr Chan Shing Wai, Miss Elizabeth Choy, Ms Laura Lai, Miss Maria Lam, Ms Rebecca Lam, Mr Leo Lee, Ms So Wing See, Miss Janet Wu

Learning and Teaching

Learning & Teaching Advancement Team

Mr David Hung, Mr Zinc Tsang, Ms Nancy Chow (Counselling), Miss Elizabeth Choy,
Ms Winnie Law

Examination Affairs

- ✧ Internal Examinations/Assessments
 - Timetables and Invigilation
Examination and Invigilation Team
 - Special Arrangements for SEN Students
SENCO
 - Other Affairs
Mr David Hung, Discipline Team (If needed)
- ✧ External Examinations/Assessments
 - HKDSE
Mr David Hung, Mr Zinc Tsang, Ms Winnie Law
 - TSA
Miss Elizabeth Choy, Ms Winnie Law
 - Pre-S1 Attainment Test
Mr Zinc Tsang, Ms Nancy Chow

Student Allocation

- ✧ S1 to S6
Miss Elizabeth Choy, Ms Winnie Law
- ✧ S4 Electives Allocation
Mr Zinc Tsang

Curriculum Development

Mr David Hung

- ✧ Key Learning Areas
 - Chinese Language – Ms Leung Hoi Yan
 - English Language – Miss Irene Yung
 - Mathematics – Mr Jackson Yau
 - PSHE – Ms Nancy Chow
 - Science – Mr Kelvin Kwong
 - Aesthetics & Physical Development – Ms So Wing See
 - Technology – Mr Woo King Yan

✧ Departments

Biology

Mr Kelvin Kwong

Business, Accounting and Financial Studies

Mr Thomas Hung

Chemistry

Mr Zinc Tsang

Chinese History

Miss Chang Wai Fong

Chinese Language

Ms Leung Hoi Yan
Mr Chan Shing Wai

Chinese Literature

Miss Chan Yuk Lin
Ms Mia Hon

**Citizenship, Economics and Society/
Life and Society**

Ms Jenny Wong

Citizenship and Social Development

Ms Nancy Chow

Computer Studies

Mr Woo King Yan

Dance

Miss Janet Wu

Economics

Ms Nikki Pun

English Language

Miss Irene Yung
Ms Magee Au
Ms Winnie Law

Geography

Miss Hilary Chan

History

Ms Winnie Lam

Home Economics

Ms Wendy Lee

Integrated Science

Miss Elizabeth Choy

Literature in English

Ms Paula Kong
Miss Eda Choy

Mathematics

Mr Jackson Yau
Ms Elaine Chan

Music

Ms Rebecca Lam

Physical Education

Mr Raymond Fong
Miss Gloria Pun

Physics

Mr Ted Chow

Putonghua

Miss Lau Ling

Religious and Moral Education

Ms Jacqueline Au Yeung

Visual Arts

Ms So Wing See

Academic Support for Students

Mrs Ivy Yeung (SENCO)

✧ SEN

Mrs Ivy Yeung, Miss Tiffany Lo, Counselling Mistress, Education Psychologist, Speech Therapist, School Social Workers & related professionals

✧ Student Learning Support

Mrs Ivy Yeung, Miss Susanna Wong, Miss Tiffany Lo, Mr Lau Yat Long (NCS)

PBL and Thinking Skills Enhancement Team

Miss Elizabeth Choy, Ms Sabrina Cheung, Ms Nikki Pun, Mrs Laxmiprasad, Ms Fiona Chau, Mr Colton Ip

S1 Bridging Course

Ms Winnie Lam, Ms Magee Au, Mr Fan Sing Fai, Mr Ian Lee

Library

✧ General Administration

Ms Wanda Yiu, Ms Mia Hon (Assistant Teacher Librarian), Miss Emily Cheng

✧ Promotion of Reading

Ms Mia Hon, Ms Wanda Yiu, Ms Jenny Wong, Ms Sze Lee Ling, Mr Huey Chan, Ms Wendy Ng

STEAM Development Coordinating Team

Mr Zinc Tsang, Ms Elaine Chan, Mr Hugo Lam, Mr Woo King Yan, Mr Leo Lee

Collaboration with Primary Schools

Miss Elizabeth Choy, Ms Ellen Chan, Miss Hilary Chan, Miss Gloria Pun, S1 Form Coordinator (Heartland Expedition)

Student Support and Qualities Development

Core Team

Miss Chan Yuk Lin, Ms Jacqueline Au Yeung, Mr Anthony Mo, Ms Laura Lai,
Ms Christine Ng

Life Education

Miss Chan Yuk Lin

✧ Careers and Further Studies Team

Miss Linda Yip, Ms Ginny Chan, Ms Leung Hoi Yan, Mr Ian Lee, Mr Jackie Yuen,
Mr Franky Fung, Miss Crystal Li, Ms Shirley Shea

✧ Civic Education Team

Mr Kelvin Kwong, Ms Magee Au, Ms Hung Ching Ying, Ms Lydia Lai

✧ Counselling Team

Ms April Cheung, Miss Chan Yuk Lin, Miss Jennifer Ng, Miss Maria Lam,
Ms Juliana Ko, Miss Tracy Chan, Miss Mandy Wong

Discipline Team

Mr Anthony Mo, Ms Winnie Lam, Ms Mia Hon, Mr Kelvin Kwong, Miss Dorothy Au,
Miss Anson Chan, Mr Fan Sing Fai

✧ Green Torch

Ms Christine Ng, Ms Ellen Chan, Ms Elaine Chan, Ms Dora Au

✧ Entrepreneurship Education

Mr Thomas Hung, Ms Nikki Pun, Miss Anson Chan, Ms Fiona Chau, Mr Jackie Yuen

•SHE Challenge

Mr Thomas Hung, Mr Ben Tam, Mr Chan Shing Wai, Ms Laura Lai

✧ Health and Sex Education Team

Miss Susanna Wong, Ms Nikki Pun, Ms Wendy Chan, Ms Shirley Shea

Spiritual Formation

Ms Jacqueline Au Yeung

✧ Catholic Formation Core Team

Ms Jacqueline Au Yeung, Miss Susanna Wong, Ms Ellen Chan, Miss Maria Lam,
Ms Juliana Ko, Miss Eda Choy

✧ Service Learning & Community Service Coordination

Miss Maria Lam, Ms Wendy Chan, Mr Lau Yat Long, Miss Vincy Tam

✧ Catholic Society

Ms Jacqueline Au Yeung, Miss Eda Choy

✧ Religious Groups

•Apostleship of Prayer: Mr Anthony Mo, Ms Laura Lai

•Legion of Mary: Miss Maria Lam, Miss Elizabeth Choy

•Liturgical Team: Ms Jacqueline Au Yeung, Sr Theresa Zhang

•S1 Instruction: Miss Susanna Wong, Sr Theresa Zhang

•Young Canossian Helpers: Ms Wendy Chan, Ms Ellen Chan

✧ Catechism Class

Miss Maria Lam

Student Activities

Ms Laura Lai

✧ OLE & SLP Coordination

Ms Laura Lai (OLE), Mr Ted Chow (SLP), Mr Hugo Lam, Mr Ian Lee, Miss Mandy Wong,

Coordinators/ Representatives of

- Careers and Further Studies
- Physical Education
- Spiritual and Moral Education
- Services
- CCA/ Extended Learning

✧ Academic Departments/ Teams

Student Activities Advisory Team

Ms Laura Lai, Miss Clara Ho, Miss Hilary Chan, Ms Dora Au

✧ Student Council Advisors

Mr Thomas Hung, Ms Laura Lai, Miss Hilary Chan

✧ House Advisors

Miss Hilary Chan

- | | | |
|--------------|---------------------|-----------------|
| •Bronte | Miss Jennifer Ng | Ms Mia Hon |
| •Curie | Ms Elaine Chan | Mr Leo Lee |
| •Keller | Miss Tung Hing Kwan | Mr Hugo Lam |
| •Nightingale | Ms Nikki Pun | Mr Franky Fung |
| •Pankhurst | Miss Maria Lam | Mr Jackie Yuen |
| •Teresa | Mr Terry Cheung | Miss Dorothy Au |

✧ Club and Society Advisors

Appendix

Clubs and Societies

- Animal Awareness Club
Miss Jennifer Ng
- Art Club
Ms So Wing See, Mr Leo Lee
- Chess Club
Mr Woo King Yan
- Chinese Culture Club
Ms Mia Hon, Ms Hung Ching Ying
- Chinese Speech & Debating Club
Miss Lau Ling, Ms Sze Lee Ling, Miss Mandy Wong
- Computer / Internet Club
Mr Woo King Yan
- Dance Club
Miss Janet Wu
- Drama Club
Miss Clara Ho, Ms Naylor Danielle, Ms Mia Hon, Mr Terry Cheung
- English Literature Club
Ms Paula Kong
- English Speech & Debating Club
Miss Eda Choy, Mrs Laxmiprasad, Ms Naylor Danielle
- History Club
Ms Winnie Lam, Ms Lydia Lai
- Home Management & Housecraft Club
Ms Wendy Lee, Mrs Ivy Yeung
- Hong Kong Award for Young People
Ms Wendy Lee
- Interact Club
Miss Vincy Tam
- Mathematics Society
Ms Sabrina Cheung, Mr Ian Lee, Ms Ginny Chan
- Photography Club
Ms Wendy Lee, Mr Huey Chan
- Putonghua Club
Miss Lau Ling
- Science Club
Mr Zinc Tsang, Mr Hugo Lam, Miss Jennifer Ng
- SHCC Z Club
Miss Elizabeth Choy, Miss Faye To
- Sports Society
Mr Raymond Fong, Miss Gloria Pun
- Music Society
Ms Rebecca Lam

Uniform Groups

- Girl Guides – 10th Is Co.
Ms Dora Au
- Rangers
Ms Leung Hoi Yan
- Junior Police Call
Mr Anthony Mo
- St John’s Ambulance Brigade
Mr Kelvin Kwong, Miss Tracy Chan
- Red Cross – YU2
Ms Winnie Law
- Flag Guards
Ms Dora Au

School Services

- AOL
- Campus TV
- Careers Assistants
- Discipline Prefects
- Green Prefects
- Guidance Sisters
- Hospitality Team
- IT Prefects
- Reading Ambassadors
- School Photographers
- School Publication
- SHE Mentors
- STEM Ambassadors
- Student Librarians Association
- Visual Arts Team
- Major School Events

Support for Student (Financial and Pastoral Care)

Miss Chan Yuk Lin

✧ Homeroom Board Core Team

Miss Chan Yuk Lin, Ms Hung Ching Ying, Ms Wendy Chan, Ms Lydia Lai,
Level Coordinators

✧ Parental Support

• Parent Education

Ms Hung Ching Ying, Ms Wendy Lee

• Parent Teacher Association

Ms Wendy Lee, Ms Leung Hoi Yan, Ms Nikki Pun, Miss Chang Wai Fong

• Parents' Meetings (Parents' Night, Parents' Day)

- Parents' Night

Ms Hung Ching Ying, Ms Wendy Lee, Ms April Cheung

- Parents' Day

Miss Chan Yuk Lin, Ms Wendy Lee, Ms Hung Ching Ying

✧ Student Welfare

• School Bus

Ms Ginny Chan and Miss Vivian Kan

• Tuckshop and Lunch Box

PTA

• School Uniform

PTA

✧ Student Financial Assistance

Ms Sabrina Cheung, Ms Dora Au, Ms Fiona Chau, Miss Jenny Wan

Talent Development

✧ Gifted Education

Mr Chan Shing Wai, Miss Elizabeth Choy, Ms Sabrina Cheung, Ms Juliana Ko,
Miss Faye To, Ms Rebecca Lam

✧ Extended Learning Coordinating Team

Mr Jackson Yau, Miss Linda Yip, Miss Vincy Tam, Miss Faye To, Ms Jacqueline Au
Yeung

✧ Head Girl Core Group

Miss Irene Yung, Miss Renie Sinn

V. Class Structure & Student Enrolment (as at 1 September 2024)

Total number of students: **871**

	S1	S2	S3	S4	S5	S6
A	32	28	22	19	23	18
B	33	27	22	20	20	19
C	33	29	22	19	19	16
D	33	28	22	20	22	15
E	33	29	22	20	21	19
F	34	30	21	27	28	26
Total	198	171	131	125	133	113

VI. Members of the Incorporated Management Committee (2024-2025)

Sr Veronica Fok	School Supervisor/ Sponsoring Body Manager
Sr Virginia Wong	Sponsoring Body Manager
Sr Rita Chung	Sponsoring Body Manager
Ms Catherine Wong	Sponsoring Body Manager
Mrs Lucilla Yip	Sponsoring Body Manager
Ms Janet Wong	Sponsoring Body Manager
Mr Kenneth Law	Sponsoring Body Manager
Miss Renie Sinn	Alternate Sponsoring Body Manager
Ms Leung Hoi Yan	Teacher Manager
Mr Thomas Hung	Alternate Teacher Manager
Mr Benny Cheuk	Parent Manager
Ms Emily Lai	Alumni Manager
Mrs Connie Lau	Independent Manager

Sacred Heart Canossian College

Annual School Plan 2024-2025

Endorsed by the Incorporated Management Committee (2024-2025):

Sr Veronica Fok FdCC
Chairman / School Supervisor
on

25 October 2024